

# NTP Final Packet Information- Chapman

## ✓ Final Check List (We operate very casually - do not over pack!)

- Men: Dress slacks and shirt for Interview. (Business/Business casual attire is fine.) A suit is not necessary.
- Women: Nice dress, slacks or business type attire for Interview. (Business Casual is fine.)
- Casual clothes for seminars/ DJ Dance (shorts/jeans and tee shirts are fine). Comfortable shoes\*
- Linens are NOT provided.** Bring a top/bottom sheet or sleeping bag, pillow and a towel. Bring personal toiletries (shampoo, soap, hair dryer, etc). These are typical dorm rooms, not hotels.
- Wrist Watch** - to be sure to be on time for all activities. **Travel alarm** – to be sure you get up!
- Release of Liability/medical release forms. (Very important!) Do NOT MAIL. HAND CARRY TO CAMP.**
- Drivers License or picture I.D. (School I.D. is fine).
- Camera (well marked with **owner's name**) -optional. (Disposable camera's all look alike – Names are important!)
- Quarters for vending machines. (Vending machines have sodas and snacks.) We will also sell sodas/water for \$.50.
- Small amount of cash for late night snacks. Small bills are good if you decide to split a pizza. \$25 maximum. Note: Speakers often sell books, CD's, Tee Shirts etc. If you think you might want a souvenir bring enough to cover.
- \$50 Refundable deposit** for room key as noted below. Please bring a check made out to NTP as we prefer not to hold cash during the weekend. Checks are returned at check-out when key is turned in.
- PARKING ON SITE – Parking is free.
- ONE self-addressed, **stamped** envelope. One or two pens or pencils.
- Cell Phones/pagers etc. You may bring them. However, all cell phones/pagers etc. must be kept in the **OFF** position during any NTP function – seminars, speakers, workshops, etc. and used for emergency purposes only during other times. That includes text messages. Phones will be held for you if this policy is broken.
- Donate a book of \$.44 stamps (Forever Stamps are great)! Bring a book of \$.44 stamps and get 10 extra raffle tickets at check in. \*\*\*See Raffle flyer.

### Room Key Deposit

Lost room keys are **\$50**. NTP will be collecting a **\$50 REFUNDABLE** deposit in ADVANCE at check-in. This deposit is refundable after keys have been turned in when the program concludes. Charges over \$50 will be billed to the participant. Please bring a check (not cash) for \$50. *Check will either be returned or destroyed after key turn-in on the final day. Please note that Chapman also charges \$15 for lost meal cards. If you lose this we will ask for \$15 on site to replace.*

### Do Not Bring

**Money** - other than the deposit, quarters for vending machines/phones and a small amount for miscellaneous expenses. You do not need more than \$25 to carry you through the weekend. A little more if you plan to buy speaker's books/CD etc. **Valuables** - We are not responsible for loss or theft of your possessions. It is not necessary to bring anything of great value. Specifically we suggest you **do not bring**: Jewelry, iPods, portable CD players, Game Boys, etc.

### Car Pooling

If you need to contact other NTP participants to arrange car-pooling please call 800-550-1950 or email [info@teenleader.org](mailto:info@teenleader.org). We will send you the most up-to-date roster from your area. Directions to Chapman University are enclosed. (Participants: if your parents are picking you up, **leave the map with them**. We will have another one for you at check-in.)

### Directions and Check-in Procedures

Please see map for directions to Chapman University. Check-in will take place at **Henley Hall (Bldg 39)**. Check-in begins at **10:00am and runs until noon**. **PLEASE** let us know if you are going to be late. If you arrive prior to 10:00am you will find our staff involved in final meetings to make certain that all planned activities are ready for your benefit and enjoyment. You may want to take that time to see some of the campus. We will be ready **AT 10:00am**.

### Weather

Please check the weather report and plan accordingly. It could be warm or HOT in Orange. Dorms and facilities have AC.

### Inspiration Awards Program – Friends and Family are invited! – 1:30PM Sunday

Teen Award Winners, a full recap of the weekend, and Motivational Speaker, **Albert Mensah!** The Ceremony will be held in Memorial Union (Bldg 1)– **seating at 1:30pm, show begins 1:45pm sharp**. Sunday attendees should park in the P1 Lot by the Union or by Henley Hall and walk over. We will have staff on hand and/or signage to direct. Parking is **FREE**. Students are done at 3:45pm and will return to Henley Hall for their belongings and shuttles if appropriate.

### Arrivals/Departures into SNA (John Wayne/Orange County) Airport.

We will pick you up from the **John Wayne Airport** provided your arrival is prior to 10:30am on Friday. If you need this arrangement please return the **Transportation Transfer Request form**. Fill it out **COMPLETELY** and return it **immediately or call us**. (There is a fee each way for this service, payable with your request form.) You will receive a manifest and instructions to help you on arrival.)

### **\*\*\*Contact Phone Numbers\*\*\***

On arrival day: If you are lost, late or have an emergency of any kind, call 800-550-1950 or 626-393-2049 or **916-300-6454 (This number (bold) is good on Friday ONLY.)** If the number is busy, wait a few minutes and try again or leave a message. Students traveling alone should always travel with a credit card and change for phone calls. Carry our phone number with you and call if you are late, lost or concerned. Our staff wear Navy Blue shirts with NTLP in white or gold over the pocket on the front. Know exactly where you are and do not leave that area.

**For departures:** Our Closing Program starts at 1:45pm and ends at 3:45pm. We do not recommend any outgoing departures earlier than 6:30pm as you will need time to check out of your rooms, say last minute good-byes, etc. We will assist you to your departure to the Orange County Airport **AFTER** 6:30pm. If you need special arrangements, please call to let us know. Those requiring a transfer will receive a manifest of arrivals approximately one week prior to the program.

**Medical and Liability Release Forms – Hand Carry to program! Do not mail to office! Every student must have one.** A release of liability and medical release form is enclosed. These need to be completed and brought with you to the program. VERY IMPORTANT! **Do not mail to office –bring it with you to the program and hand it in at check-in.**

### Awards of Recognition

Your 2<sup>nd</sup> packet contained information regarding Awards. A reminder flyer is included in this packet. If you registered within two weeks of the program and cannot get the forms back to us prior to **July 5** bring them with you and turn them in at check in. If you registered prior to two weeks before the program, late forms will not be accepted on site. **If you did not turn in your Interview Questions or one picture, please do so now.**

### Family Overnighting?

Chapman University is about 20 minutes away from SNA Airport and 10 minutes from Disneyland. There are hotels 1 – 2 miles away from the campus at various prices. Google “Orange County or Disneyland hotels” at travel sites like Orbitz.com or Travelocity.com.

### Can I leave the campus during the program?

Leaving the campus during the program is **prohibited**. NTLP has small medical supplies (band-aids, sanitary items, emergency toothbrush, etc.) We also have a trained Nurse on staff that can assess, but not treat most situations. Your liability forms provide us with instructions should it become necessary and you would be called immediately. (It has never happened in our 18 years...so don't worry!) Students who are driving will have their car keys held during the weekend. This is for the student's safety as well as ours.

### Why else might we call you during the weekend?

NTLP has a few serious rules that must be adhered to. Drugs, alcohol, smoking, violence (including bullying) or leaving the campus are expressly prohibited. If you (the student) are caught doing, using or have anything like this on your possession, the parent will be called (at any hour) and you will be sent home.

### Breakfast

**Breakfast - is early!** Don't say we didn't warn you! There's a buffet available to you but if you think sleeping through breakfast sounds like a good idea, then be sure to bring SOMETHING to eat (non perishable) in the morning - fruit, canned juice, power bars, etc. Whatever will hold you until lunch. (We do expect that you'll be up by the first morning seminar, of course.) Fruit makes a great high power energizer too!

**\*Dress notation:** A low ROPES course will be held after dinner on Friday. Please arrive dressed comfortably in shorts or jeans and in comfortable (preferably closed-toed) shoes! Many small group sessions involve sitting on grass and participating in fun team building exercise. Ladies – please do not wear skirts at these activities.

**\*\*Packing notation:** Our camp is informal. Other than the interview, you will only need casual clothes (i.e. shorts/jeans) for three days, plus we will supply you with a tee shirt to be worn on Sunday. **DO NOT OVERPACK.**

**\*\*\*AT CHECK-IN,** please have the following out and ready: **Liability Release form, key deposit, stamps and any interview or award sheets that need to be turned in.** The self-addressed stamped envelope is needed on Sunday. Give your map to the person driving on Sunday.

**Cancellation:** Please note that all payments are due in full at this time. A cancellation fee of \$100 is in effect after June 25. Cancellations one week to the program and no shows are liable for 100% of the fee.

**NTLP OFFICE:** PO Box 4486 El Dorado Hills CA 95762 (800) 550-1950. **NOTE:** No one is in the office from July 7 – July 11, because we are at Chapman with you! Call us at the contact number noted above. Late forms must be received in Sacramento no later than **July 5**. We are no longer accepting scholarship forms on site, unless registration occurred within two weeks of the program. Late payments must be guaranteed with a credit card.